

RAWALPINDI INSTITUTE OF CARDIOLOGY, RAWALPINDI
AUCTION OF GENERAL CAFETERIA AT PARKING AREA FOR THE
FINANCIAL YEAR 2021-22

Detail:

- Location: Parking Area
- Area Size: 1508 Sqft
- No Air Condition Just Fan

BRIEF INTRODUCTION OF THE CONTRACTOR / COMPANY

S. #	FACTORS	DESCRIPTION
1.	Name of the Contractor / Company	
2.	Date of Establishment	
3.	Owner / Contractor Name	
4.	CNIC No	
5.	Mailing Address	
6.	Contact No(s)	
7.	Email Address	
8.	NTN NO	
9.	GST NO	
10.	Bank Names & Account No (for which statement is enclosed)	

Company's Stamp	Signature by Owner
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RAWALPINDI INSTITUTE OF CARDIOLOGY,
RAWAL ROAD, RAWALPINDI
051-9281111



APPLICATIONS FOR AUCTION OF CONTRACTOR / FIRMS FOR CANTEEN / CAFETERIA AT
GENERAL PARKING AREA IN RAWALPINDI INSTITUTE OF CARDIOLOGY, RAWALPINDI

REFERENCE NO: RIC/ PO/6225/21, Dated: 28-07-2021

Applications are invited from reputed & well established firms/Contractors having vast experience in the relevant field, registered with sale tax and income tax department for Auction of canteen / cafeteria contractors to run the Canteen / Cafeteria at Rawalpindi Institute of Cardiology, Rawalpindi.

The interested contractors / firms are required to submit following information / documents duly page marked and indexed to the office of the undersigned.

KNOCKOUT CLAUSES

All knockout clauses must be fulfill by the bidder otherwise bidder not eligible to participate in auction.

1. Original receipt for purchase of tender
2. Bid security amounting Rs.1,000,000/- in shape of fresh CDR / Pay Order/ Bank Guarantee in the name of Executive Director, Rawalpindi Institute of Cardiology, Rawalpindi.(Refundable)
3. Acceptance of terms and condition of auction documents duly signed and stamped
4. Valid National ID Card (NADRA)
5. An affidavit on stamp paper of Rs.100/- submitting that the firm has never been blacklisted on any grounds whatsoever from Government / Autonomous institutions
6. Valid National Tax Number
7. Valid Professional Tax certificate

TERMS & CONDITION:

1. Last date for purchase of documents **13-07-2021 till 02:00 pm**
2. Last date & time for submission of documents **14-07-2021 at 11:00 am**
3. Last date & time for opening of auction **14-07-2021 at 11:30 am**
4. The contract will be valid till **30-06-2022**
5. Bid start from **Rs. 6,000,000/-**
6. Schedule of Payment
 - a. 50% of the contract amount deposit immediately at time of contract agreement.
 - b. 25% of the contract amount will be paid after 03 months (from the date of contract agreement)
 - c. 25% of the contract amount will be paid after 06 months (from the date of contract agreement)
7. If contractor does not submit the payment according to above mention schedule, Hospital forfeit their bid security and contract agreement will be cancel.
8. Contractor submits performance guarantee @ 10% of contract amount in the shape of CDR / Bank Guarantee of at the time award / contract agreement.
9. During the period of award / contract agreement the contractor will be bound to pay Income Tax and any other Tax imposed by the Government.
10. Contractor will not transfer their contract / agreement to any other contractor.

11. Contract agreement will be signed by procuring agency and contractor if any dispute arise the decision of Executive Director will be final.
12. The Executive Director have right to cancel contract if the services are unsatisfactory.
13. The contractor will be responsible to submit the electric, water & gas charges on 10th of every month. (as per sub meter reading / charges fix by hospital management committee)
14. The contractor will submit the security clearance certificate as well as medical clearance certificate of all employees / worker.
15. Contractor will be allowed to run the cafeteria at the place allowed by the hospital management no other place will be allowed.
16. The contractor will be responsible for cleaning, dusting & washing of canteen.
17. The contractor will be responsible to cover all the foods.
18. The contractor will be responsible to provide fresh & best quality of food.
19. The contractor will be responsible for repair & maintenance of fixture if any damage cause by them. Any damage to the equipment & fixture will be charge from the contractor at the replacement cost of new items.
20. Canteen will be kept open 24/7
21. The contractor will maintain quality of food and service up-to the satisfaction of the management however a penalty up-to maximum to Rs. 5000/- per complain will be imposed subject to the verification by the management.
22. Addible oil of better quality will be use for cooking. No recycling of any cook item shall be allowed.
23. Contractor will be ensure that no “**Stock Out**” of any item from the displayed menu list.
24. Fresh milk / tetra pack milk will be use for tea.
25. Contractor will ensure hygienic food as per PFA standards
26. All workers will be vaccinated and medically checked.
27. Hospital management and contractor will mutually decide rate of items which are not include in price list.
28. The contractor will provide the rate on the list attached as Annexure- A
29. If contractor charges more than approved rates then Fine will be imposed by the Executive Director which will be payable by the contractor.
30. Surprise visit can be done by concerning officer for checking of food quality if quality of food found sub standard then officer can be destroy that items and all the loss / damages will bear by the contractor.
31. Contractor will be responsible for keeping the entire canteen and kitchen premises neat and clean. Penalty will be charges if any complaint will be noted during the surprise visit of the management.
32. Rate list must be display on cash counter.
33. The workers of Cafeteria must wear neat & clean uniform with name plate (provided by the contractor) at all times.
34. All terms & conditions will not challengeable in any court of Pakistan
35. Contractor will bring / provide the following item
 - a. Deep Freezer & Refrigerator
 - b. Cooking Range
 - c. Micro-wave Oven
 - d. Chips boiler machine with Chip Cutter
 - e. Glass showcase for display of items
 - f. Crockery
 - g. Furniture

36. Hospital will provide electricity water and gas to contractor at the place allow for cafeteria but contractor will pay monthly charges as per sub meter reading / charges fix by hospital management committee

Interested eligible firms / contractor may get the auction documents from the Purchase cell of Rawalpindi Institute of Cardiology, Rawalpindi upto **13-07-2021** during office hours on submission of written application and a copy of CNIC along with payment of non-refundable Rs.1,000/- The auction documents can also be downloaded from the websites www.ppra.punjab.gov.pk and www.ric.gop.pk.

Auction documents for canteen are required to be brought in person by the authorized representative of the interested firms / contractor on **14-07-2021** at **11:00am** positively in the Purchase Cell of Rawalpindi Institute of Cardiology, Rawalpindi. The proposal for auction received till the stipulated date & time shall be opened on the same day **at 11:30am** in the presence of authorized representative of the firms / contractor who choose to attend.

In case the date of opening or last date of sale is declared as a public holiday by the government or Non-working day due to any reason, the next official working day shall be deemed to be the date of sale and submission and opening of tenders accordingly. The time and venue shall remain the same.

Dr. Muhammad Suhail
Medical Superintendent
Rawalpindi Institute of Cardiology
Rawalpindi